

Certified Scheduled Working Days (2018 - 2019)

	New Teachers		Teachers **		SHS Library/ Itinerant Staff		Caliche/ Campbell/Ayres DOS		SHS Counselor		SMS DOS		SHS Intervention Coordinator		Ag/CTE		Principals/SHS AD*	
	8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day		8.5 Hour Day	
	172 Days	Total	172 Days	Total	177 Days	Total	191 Days	Total	191 days	Total	198 Days	Total	198	Total	206 Days	Total	208 Days	Total
July (2017)	0	0	0	0	0	0	0	0	2	2	2	2	0	0	0	0	5	5
August	14	14	14	14	16	16	22	22	22	24	22	24	20	20	20	20	22	27
September	17	31	17	31	17	33	17.5	39.5	17	41	17.5	41.5	17	37	17	37	17.5	44.5
October	19	50	19	50	19	52	19.5	59	19	60	19.5	61	19	56	19	56	19.5	64
November	16	66	16	66	16	68	16.5	75.5	16	76	16.5	77.5	16	72	16	72	16.5	80.5
December	12	78	12	78	12	80	12.5	88	12	88	12.5	90	12	84	12	84	13.5	94
January (January 7 is a FLEX Day)#	17	95	17	95	17	97	17.5	105.5	17	105	17.5	107.5	17	101	17	101	17.5	111.5
February	17	112	17	112	17	114	17.5	123	17	122	17.5	125	17	118	17	118	17.5	129
March	15	127	15	127	15	129	15.5	138.5	15	137	15.5	140.5	15	133	15	133	16.5	145.5
April	18	145	18	145	18	147	18.5	157	18	155	18.5	159	18	151	18	151	18.5	164
May**	17	162	17	162	20	167	21.5	178.5	21	176	21.5	180.5	21	172	21	172	21.5	185.5
June	0	162	0	162	0	167	0	178.5	5	181	3	183.5	16	188	16	188	5	190.5
Paid Days Off: August 8-10, November 12 December 10, March 15	6*	168	6*	168	6*	173	6*	184.5	6*	187	6*	189.5	6*	194	6*	194	1*	191.5
Paid Holidays (Labor Day & Memorial Day)	2	170	2	170	2	175	2	186.5	2	189	2	191.5	2	196	2	196	2	193.5
Conference Days** (17 hrs.) (Nov. 21 & Mar. 20)	2	172	2	172	2	177	2	188.5	2	191	2	193.5	2	198	2	198	2	195.5
FLEX	0	172	0	172	0	177	2.5#	191	0	191	4.5#	198	0	198	8#	206	12.5#	208

<p align="center">**New Teachers**</p> <p>New Teachers will have a stipend day to work in buildings and meet with principal on August 7.</p>	<p>Start August 8. End May 24.</p>	<p>Start August 8. End May 24.</p>	<p>Start August 6. End May 30</p>	<p>Start July 27. End May 31. (1st day in office: August 1)</p>	<p>Start July 25. End June 7. (1st day in office: July 30)</p>	<p>Start July 25. End June 7. (1st day in office: July 30)</p>	<p>Start July 31. End June 28. (1st day in office: August 3)</p>	<p>Start July 27. End May 31. (1st day in office: August 1)</p>	<p>Start July 1. End June 30 (Office: July 25 - June 7)</p>
	<p>*Paid Days Off: August 8, 9 & 10, November 12, December 10, March 15</p>	<p>*Paid Days Off: August 8, 9 & 10, November 12, December 10, March 15</p>	<p>*Paid Days Off: August 8, 9 & 10, November 12, December 10, March 15</p>	<p>*Paid Days Off: July 27, 30 & 31, November 12, December 10, March 15</p>	<p>*Paid Days Off: July 25, 26 & 27, November 12, December 10, March 15</p>	<p>*Paid Days Off: July 25, 26 & 27, November 12, December 10, March 15</p>	<p>*Paid Days Off: July 25, 26 & 27, November 12, December 10, March 15</p>	<p>*Paid Days Off: August 9 & 10, November 12, December 10, March 15</p>	<p>*Paid Day Off: November 12</p>
	<p>#FLEX Day: Must work 1 day between December 22 & January 6. (Or work January 7)</p>	<p>#FLEX Day: Must work 1 day between December 22 & January 6. (Or work January 7)</p>	<p>#FLEX Day: Must work 1 day between December 22 & January 6. (Or work January 7)</p>	<p># Flex days must be accounted for by turning in a calendar of days worked to supervisor.</p>	<p>#FLEX Day: Must work 1 day between December 22 & January 6. (Or work January 7)</p>	<p># Flex days must be accounted for by turning in a calendar of days worked to supervisor.</p>	<p># Flex days must be accounted for by turning in a calendar of days worked to supervisor.</p>	<p>#FLEX Day: Must work 1 day between December 22 & January 6. (Or work January 7)</p>	<p># Flex days must be accounted for by turning in a calendar of days worked to supervisor.</p>
	<p align="center">**Employees in the above listed categories must work the equivalent of two regular duty days during Parent/Teacher Conferences or all day on November 22 and March 12. (Registration, Back to School Nights, Graduation/Continuation, etc.)</p>								
<p>**May 24** End of day for all staff at 12:00</p>									
<p>Extended duty days beyond the contracted amount must be equivalent to hours worked during a regular duty day.</p>									
<p>Caution: a workday change for employees in the above categories could be made if there is a need to use any Monday designated as a makeup snow day(s). In this event, these employees would need to return for additional days of work or use available leave.</p>									
<p>Adjustments to workday calendars may be made with appropriate supervisory approval.</p>									